

# Autojumble

## TRADER INFORMATION

**Set up times for Traders:** Between 06:00-08:45

On arrival Traders will be scanned in and directed to Autojumble Field. Please ensure your vehicle fits either within your allocated space, or directly behind. Please do not impinge on neighbouring pitches.

**Public Buyer Entry:** Entry From 09:00

**All Traders must complete the Risk Assessment Form relevant for their stand and items being sold. Any associated hazards to be taken into consideration. Please fill out the form online or alternatively print the form out and fill out manually and return it to the museum via post.**

### Information Contacts at Event:

Event Office - event day contact telephone number 07837 632047

Event Manager - Liv Fripp

Events Team - Nikki Duncan-Webster and Lauren Lindsay

Staff on duty will be able to help answer any questions associated with your stand or the event in general. This number will also be the point of contact for lost adults, children and property.

### Overnight Pitch:

Campervan or Motorhome pitches will be available to book for the night prior on Friday 13 June.

### Cash Facilities:

There are NO cash machines at the Museum.

### Dogs:

Dogs are welcome but must be kept on lead at all times. Please ensure you clear up mess. There are dog bins in the Event Car Park. Do not leave dogs in cars.

Dogs are not permitted in the Museum.

### First Aid:

Please contact the Event Office if first aid is required.

### Fire Safety:

Fire Extinguishers are situated by the catering units.

### Food & Drink:

Mobile catering units will be on site open from 06:30

The Museum café is open from 09:30 until 16:30

### Toilets:

Facilities are available in the gravel car park, additional toilets are available in museum if required.